

Ayala AP Exam Cancellation Form

College Board Policy: There is a \$40 cancellation fee deducted from your refund for each exam that you cancel.

Student Name _____

ID#: _____ **Today's Date:** _____

I would like to cancel the following exams:

- This form must be signed by a parent.
- You will receive a refund of the exam amount less the fee.
 - (\$99 or \$147 - \$40)
- Your refund will not include any credit card processing or late fees charged at the time of purchase.
- If you received a fee reduction, no refund will be given.
 - The exam will still be cancelled.
- Refunds will be sent by check to the address listed on the student's Aeries account and may take 6-8 weeks to receive.
- Refunds requested by 5/1/25 will be processed within 5 days and may take 6-8 weeks to receive.
- Refunds requested after 5/1/25 will be processed in August and may take 6-8 weeks to receive.
- Bring this completed form to Dawn in the Counseling Office or email to:
dawn_sevillano@chino.k12.ca.us

Parent Signature & Date

Student Signature & Date

To be completed by Ayala staff:

Fee Waiver: Yes/No Amt Pd: \$ _____ Cancellation Fee Charged: \$ _____
Staff signature: _____ Date: _____ Refund Due: \$ _____

Be Respectful Be Responsible Be Safe